PO Box 880, #11-600 Mackenzie Blvd., Mackenzie, BC V0J 2C0
Ph: 250-997-5459 - office@mackenziechamber.bc.ca

Mackenzie Spring Exposition April 24 & 25, 2026

You are invited! The Mackenzie Chamber of Commerce Spring Exposition is coming! Don't delay. Book your booth now! It takes place at the Mackenzie Recreation Centre, 400 Skeena Dr, Mackenzie, BC V0J 2C0.

The Spring Exposition will showcase retail business, support services, education, sports, non-profit organizations, forestry, mining, and technology. CHMM 103.5, our local radio station, will be on location promoting the Expo and booths individually.

The show is designed to attract a broad spectrum of the public, government, and business. Your business now has an exciting opportunity to make connections with these people. You can do this in two ways; one is by purchasing trade show booths to display your products or company message or to become a show sponsor. As a sponsor, your business will receive a large amount of exposure at a very reasonable cost.

With all of this in mind, the following sponsorships are currently available:

2026	Platinum $3,600	Gold $2,600	Silver $1,600	Bronze $850	Children's Program $2,600	Wine & Cheese $1,100	Dance $2,600
Booth Included	Yes	Yes	Yes	Yes	Yes		
Vendor Entries	4 entries	4 entries	2 entries	2 entries	4 entries		
Wine & Cheese	4 tickets	4 tickets	2 tickets	2 tickets	4 tickets	4 tickets	
Dance	4 tickets	4 tickets	2 tickets	2 tickets	4 tickets		4 tickets
Indoor Banner	Yes	Yes	Yes	Yes	Yes	Sign	Sign
Print & Radio Ad	Top billing	Yes	Yes	Yes	Yes	Yes	Yes

To secure this opportunity for your company, contact the Mackenzie Chamber of Commerce office for more information on how to become a sponsor or to donate a door prize. More information is on the next page. Also included are the forms to book your booth space(s) and the policies for the Spring Exposition.

Sincerely,

Tracy Medley
Executive Director
Mackenzie Chamber of Commerce

Booths

All booths in the arena are draped 10x10 with a back wall of 8 ft. high, sidewalls are 3 ft. high, each booth has one duplex outlet, one table & two chairs.

The display company will provide other amenities for your booth at a small additional charge. Some extras available include carpeting inside your booth, additional power, or additional tables. You should pre-book these extras directly with the display company as supplies will be limited at the time of the show.
NOTE: All food booths must be equipped with additional power in accordance with their needs.

Please contact **Central Display** at **250-561-7477** to pre-book any extras needed.

Trade Show Hours

Friday, April 24 – Set up from 9 a.m. - 3 p.m. Show is open 4:00 p.m. - 8:00 p.m.
Friday, April 24 - Exhibitors Wine & Cheese at the Mackenzie Legion 8:00 p.m. to 9:00 p.m.
Friday, April 24 – Dance at the Mackenzie Legion 9:00 p.m. – 1:30 a.m.
Saturday, April 25 – Show is open 10:00 a.m. - 5:00 p.m. *booths **MUST** remain open until 5:00 p.m.

If you pack up prior to 5:00 pm on Saturday, it will be noted, and you will not be guaranteed a booth next year. Leaving early discourages Expo visitors from entering the premises, therefore taking sales/visits away from those who abide by these rules. We will give you ample time to pack up after 5:00 pm on Saturday.

How to Reserve a Space

Complete and return the enclosed exhibit space rental application and agreement indicating the booth/booths you prefer. Space will be allocated on a first come, first serve basis. Please include the required deposit.

	Deposit	Total Price
Exterior Bulk Space (1000 sq ft)*	$270.00	$540.00
Commercial/Retail/Industrial	$247.50	$495.00
Food Trucks	$200.00	$400.00
Home-Based Business	$95.00	$190.00
Non-Profit Groups/Clubs	$82.50	$165.00

There will be a $25 charge for booth sharing.
*Exterior Bulk Space is reserved for heavy equipment, vehicles, RV's, etc.
Temporary Commercial Business Licenses are available at the District of Mackenzie. Phone 250-997-3761 or check out the website: https://districtofmackenzie.ca/business-development/business-licences/

Mackenzie Chamber of Commerce members receive a 10% discount.
Deposit must accompany booth application and balance is due by April 3, 2026.

Mackenzie Spring Exposition April 24 & 25, 2026

EXHIBIT POLICIES AND LIMITATIONS

Mackenzie Recreation Centre – 400 Skeena Dr, Mackenzie, BC V0J 2C0

"**Show Management**"- Refers to the Mackenzie Chamber of Commerce and its employees and agents.

Contracts for Space Rental - This request for space, the notice of acceptance, and space assignment by the Mackenzie Chamber of Commerce shall form a valid contract when authorized agents of both the exhibiting firm and show management have affixed their signatures. If payments are not received within the prescribed time limit, the contract is considered void and the space will be reassigned to another applicant. No refund will be made for any space that is not occupied during any portion of the show's hours. Should space remain unoccupied for 4 hours before the opening of the show, show management may rent it or use it for other purposes without obligation or refund.

Allotment of Space - The allotment of space shall be at the discretion of Show Management. In all cases the Management reserves the right to reject or accept conditional applications at any time.

Use of Space - The space contracted is to be used solely for the exhibitor whose name appears on this application and only for those products listed in the exhibit space application. The exhibitor agrees the allotted space shall not be assigned, shared, subleased in whole or in part except by approval of Show Management.

Payment Schedule & Space Cancellation - A deposit of 50% of booth value is to be submitted with the Exhibit Space Reservation & Contract Application. The remaining exhibit rental fee is due and payable by April 3, 2026, at 4 p.m. Upon acceptance of this application by Show Management it shall be a legal and binding contract between the exhibitor and the Show Management, providing that either party may cancel this contract on condition the written notice of such cancellation is received by the remaining party on or before April 3, 2026:

Staffing of Exhibits - Exhibit will be manned by agents of the exhibitor during all times when the show is officially open. Frequent violations of the regulation may result in the exhibitor being barred from participation in future shows.

Damage and Liability - The exhibitor is responsible for all damage caused by them to the exhibit facility, show property, or display equipment and shall become financially responsible to the Exhibit Facility, Show Management, or Display Company. Show Management assumes no liability for loss or damage through any cause of goods, exhibits, or other materials owned, rented or leased by the exhibitor. The exhibitor shall indemnify the Facility Management, Show Management, and/or Display Company against, and hold them harmless from any complaints, suits, or liabilities.

Exhibitor's Liability – In addition to what is imposed by law or by this contract respecting the liability of exhibitors and owners, it is agreed and understood that each exhibitor and owner shall indemnify and save harmless the Mackenzie Chamber of Commerce and each of them of and from all claims, demands, suits and actions arising from this contract and/or the participation of the exhibitor and owner in the Mackenzie Chamber of Commerce Spring Exposition which may be imposed upon the Mackenzie Chamber of Commerce as result of any act or omission on the part of the exhibitor or owner or on the part of any of its or their clients, servants or employees

Show Liability - The Show Management will provide Security on site once the exhibits close in the evening until they open in the morning. The Show Management will not otherwise be responsible in any manner for the persons, property or materials of the exhibitors or owners or their agents, servant or employees. The exhibitors or owners shall assume the risks of exhibiting their property and materials and should any exhibit or portion thereof or any property in connection therewith be injured, lost, stolen or suffer damage from any cause whatsoever, the Show and its Management will not be liable therefore in any manner whatsoever. Small and invaluable exhibit material should be packed away each night.

Restrictions - Show Management reserves the right to restrict exhibitors because of noise, method of operation, creation of safety hazards, or any other reason that detracts from the character of the show as a whole. Booths must be maintained in a neat and orderly manner throughout the show. Food vendors must have a valid Business License as well as Food Safe for the preparation and or serving of food or beverages of any kind. Serving alcoholic beverages at the exhibit is in violation of the Liquor Control Act. Show Management may forbid any installation or activity, which if continued, departs substantially from the purpose and character of the show. If it becomes necessary to restrict any installation, or activity, or to evict an offending exhibitor, Show Management is not liable for any refund or exhibit space rental or any other expense incurred by the exhibitor.

Interpretation and Enforcement - Show Management rests with the Mackenzie Chamber of Commerce. These conditions of contract, display rules and regulations become part of the contract between the Exhibitor and the Show Management. Show Management has full power of interpretation and enforcement of these rules and may amend them at any time. All matters in question not covered by these regulations are subject to the decision of Show Management, and all decisions made shall be binding on all parties affected by them as by the original regulations. It is the responsibility of the exhibitor or his/her designated representative to familiarize himself with all the rules and regulations since ignorance of these rules is not an acceptable reason for failure to comply. Exhibitors and/or representatives who fail to observe these conditions of contract or who, in the opinion of Show Management, conduct themselves unethically may be dismissed from the exhibit without refund or other appeal.

MACKENZIE SPRING EXPOSITION

Mackenzie Recreation Centre – 400 Skeena Dr., Mackenzie, BC V0J 2C0

April 24 & 25, 2026

Exhibit Space Rental Application and Contract

COMPANY NAME: _____

MAILING ADDRESS: _____ CITY: _____

PROV: _____ POSTAL CODE: _____ PHONE: _____

EMAIL: _____

The person(s) responsible for our booth site will be: _____

_____

Product/Services to Be Displayed:(Please refer to the Exhibit Policies and Regulations for limitations)

_____

_____

_____

Are you a member of the Mackenzie Chamber of Commerce? YES_____ NO_____

Number of booths required: _____ Number of nametags needed: _____

Preferred Location: (Choice on a first come, first served basis.

1st _____ 2nd _____ 3rd _____

Sponsorship Level: _____

RENTAL AGREEMENT

I have read the accompanying documentation and understand this application will become a legally binding agreement upon acceptance by Show Management. I commit to keeping the show booth open until the show closes at 5:00 p.m. on Saturday, April 25, 2026. I also understand that any changes in information on this form must be made in writing to the Show Management.

Authorized Signature: _____ Date: _____

Name (PRINT): _____ Title: _____

Please initial that you have read and understood the Exhibit Policies and Limitations: ☐

_____

MACKENZIE CHAMBER OF COMMERCE OFFICE USE ONLY

Application accepted by: _____ Date: _____

Booth assigned: _____ Total cost: _____ Deposit amount: _____

Balance due by: April 3, 2026 $_____ Date received: _____

Mackenzie Trade Show

